

FOI Request Response information

FOI request reference:	2016/136
Date request received:	27/05/2016
Date request responded to:	24/06/2016
Category:	Corporate
Tags:	Hospitality, gifts

Request Detail:

Info re hospitality over last 5 yrs

I would like information on your organisation's gifts and hospitality register (or equivalent).

I would like a breakdown in the last five years, items which have been logged on your organisation's gifts and hospitality register by staff, detailing:

Date item was declared

Description of item

Reason for the gift/hospitality

Value

Whether the item was accepted or declined

Additionally, does your organisation have a monetary limit on gifts (ie gifts worth under £50 are allowed) and can cash gifts ever permitted?

Response Detail:

The Trust response to your recent FOI request is as follows:

As requested an Excel spreadsheet detailing the Gifts and Hospitality Register for Lancashire Care NHS Foundation Trust has been provided for the last five years. Although the Register is a publically accessible document, some minor adjustments have been made to remove personal identifiable information.

The Trust's Standards of Business Conduct Procedure makes clear that employees are to be impartial and honest in the conduct of their business and makes staff aware of their responsibility in relation to declaring potential conflicts or gifts received. Staff are expected to maintain the highest ethical standards in the conduct of NHS business.

The Trust's Procedure sets out that staff are required to declare any gift or hospitality received. Articles of low intrinsic value such as diaries or small tokens of gratitude from patients or relatives in the region of £20 need not necessarily be refused. The Trust position is that cash gifts are not acceptable. Similarly, hospitality received as an accepted courtesy of a business relationship may be acceptable however the recipient should not allow him or herself to reach a position whereby he or she might be deemed by others to have been influenced in making a business decision as a consequence of accepting such hospitality.

Please click on the paperclip symbol, on the left hand toolbar, to see additional attachments.