

## FOI Request Response information

<b>FOI request reference:</b>	2017/374
<b>Date request received:</b>	27/11/2017
<b>Date request responded to:</b>	01/12/2017
<b>Category:</b>	Policies
<b>Tags:</b>	School, nurse, nursing, child, record, home, education, training

### Request Detail:

1) Does the school nurse service carry out routine searches for children where there is no record of a place of education in your databases?

1a) If so, how often are these carried out and what are the procedures around this - what is the process.

2) If such a thing exists, could I please have a copy of the letter which is sent out to parents enquiring about the child's place of education?

2a) If such letters are sent out, what happens if no response is received from the parent?

3) What happens if it is found that a child is home educated and the parent asks for the child's records to be sent to their GP?

4) What happens if it is found that a child is home educated and the parent asks that the school nurse service retain the child's records or says nothing about what they would like to be done with the records?

5) Is there a protocol where the children's records are automatically shared with other departments such as the EHE Team -- and/or would only particular circumstances result in sharing of a child's records with other departments? If the latter, what is the list of triggers for this.

6) Do the school nurses receive any training which mentions Home Educated children. If so, what are they told?

### Response Detail:

The Trust response to your recent FOI request can be found in the attached pdf documents.

**Please click on the paperclip symbol, on the left hand toolbar, to see additional attachments.**